



CONTRACT SERVICES
ADMINISTRATION
TRUST FUND

SPECIAL EDITION NEWS



CONTRACT SERVICES
ADMINISTRATION
TRAINING TRUST FUND



2016 • Refresher Training

2800 Winona Avenue
Burbank, CA 91504

818.565.0550 (CSATF)
818.847.0040 (CSATTF)

ANNOUNCING REFRESHER TRAINING

What is Refresher Training?

Refresher Training is a negotiated requirement to retake required Safety Pass courses on a periodic basis.

Is Refresher Training necessary?

Yes. Promoting workplace safety is a critical priority of the motion picture and television industry. Industry unions and producers agree that current knowledge of industry-related safety practices is important and thus negotiated Refresher Training.

When does Refresher Training begin?

Mailing of timeline notices in early July will mark the beginning of Safety Pass Refresher Training. Timelines will be assigned by Local and Classification. Depending on when you last completed your required courses, you may be required to refresh some or all of them. Notification of the Refresher Training requirement will be mailed approximately 60 days in advance of your training timeline, the date of which will be communicated in the notice.

For upcoming expiration dates you may also periodically check the [Required Course List](#), the [Online Roster](#), or call us at 818.847.0040 ext. 1200.

Are Safety Pass courses available online?

Some courses are available online; log-in instructions will be included in notification letters.

How will my employer know if I have completed my Refresher Training?

Your employer is able to check your status on the [Online Roster](#), which is updated within 24 hours after you complete a course.

Will I receive a stipend for Refresher Training?

If eligible, you will receive a stipend for each hour of classification-specific Safety Pass training that you attend.

Have you moved?

Notices for roster and Safety Pass training requirements are sent to you by mail. It is important to keep your contact information current.

You may view and update your contact information at www.csatf.org. Select *Safety Pass Online Services*, select *Click here for On-Line Registration*, and then log in. You may also complete a [Personal Information Update](#) form.

To accommodate Refresher Training and the tens of thousands of individuals who will retake required Safety Pass courses, we are moving on July 5, 2016, to 2710 Winona Avenue, just next door to our current location.

We'll be in our new facility at the start of Refresher Training, ready with spacious classrooms and additional lobby windows. The new space was designed for the needs of the industry and its workforce, it features a computer lab for those who wish to take an online training course in our facility and the addition of a new parking structure provides free, off-street parking. To access the garage, please enter Gate 2 from Winona Avenue.

We are proud to partner with the studios and unions to deliver Refresher Training to the motion picture and television industry.

**As of July 5, 2016,
our new address will be:**

2710 Winona Avenue
Burbank, CA 91504

Telephone numbers
remain the same

Check our website for additional information: www.csatf.org

[Contact Information](#) | [Office Hours](#) | [Safety Bulletins](#)